Guidelines for Presentation (Keynote/Invited/Oral) for PPS 2023

Important Points:

• Conference Dates – 29th November – 2nd December, 2023

• Technical program includes: Plenary Lectures (Each Day at 9 am) followed by 4 Parallel Sessions – Pre-Lunch and Post lunch period, Poster Presentation scheduled @ 5.30 pm each day.

• Lecture Duration:
  ➢ Keynote / Invited Presentation – 25 mins (Including Q &A)
  ➢ Oral Presentation – 15 mins (Including Q &A)

• Make sure you know in which session you are scheduled for the presentation and location of the presentation hall.

• Each presenter is given a certain time slot, inscribed in the detailed program, which should not be exceeded, which is a total time, including in some cases minutes for answering questions, but also the time for changing of presenters at the podium.

Preparation of your slides:

• Please consider roughly 1 slide/minute, including the introduction and end slide.

• Be sure that the PowerPoint slides have the same layout all way through.

• Observe that the content of each slide is not too detailed and clearly visible.

• The possibilities of animations are numerous. Please do not exaggerate.

• Graphs and figures are often better than tables at the presentation.